4 HIRE SERVICES

TERMS AND CONDITIONS OF WEDDING TRANSPORT

Bookings:

On receipt of your completed booking form 4 Hire will reserve a vehicle for your booking to and from your designated destinations. If, after the journey times have been accepted and booked by 4 Hire, your journey details are altered we will endeavor to provide the most suitable times within our diary to meet your new requirements.

Deposit:

A deposit of 20% is required at the time of booking by cash, cheque (to 4 Hire) or by credit/debit card, please note charges may apply if paying by card. In the event of cancellation of your booking the deposit can be refunded, less an admin fee of £20.00 if your date of travel is more than one month away. In the event of cancellation with less than a month to travel then the deposit is non-refundable.

Balance:

The balance must be paid in full two weeks prior to the date of travel if paying by cheque or one week if paying by cash or credit/debit card.

Ribbons / Flowers:

4 Hire will supply, as standard, white or Ivory ribbon. Other colours are available and in stock or we will endeavor to find the colours you require. In the event that we cannot locate said colours we will supply our standard ribbon. Any colours other than standard could be subject to further charges.

Soiling/Behavior:

4 Hire reserve the right to charge the customer for any soiling of the vehicle caused by sickness or spillage etc. The minimum charge of £75.00 will be requested, as this is the charge incurred by us for valeting the interior of the vehicle. 4 Hire ask that our customers treat our vehicles with respect. The driver has the right to remove from the vehicle any passenger who is not in a fit state to travel or is causing a nuisance to any other passenger or the driver. Said passenger(s) will be verbally warned prior to removal. Said passengers will not be entitled to any form of refund.

**Disclaimer:**

**4 Hire will make every effort to get you to and from your destination on time, however 4 Hire cannot be held responsible for delays caused by unforeseen road conditions, accidents, breakdown or other circumstances beyond our control.**

**Emergency Contact:**

**In all cases please contact 4 Hire on 01822 618440 and you will be assisted. Please do not send text messages unless advised to do so by 4 Hire office staff.**

**PLEASE LIST ANY SPECIAL REQUIREMENTS IN THE BOX BELOW**